

ADMINISTRATION – NETWORK SUPPORT/ SUSTAINABILITY GRANT

POLICY

Funding for Family Day Care is auspiced by the Castlemaine Child Care Co-operative Ltd with Network Support through a Sustainability Assistance grant provided by the Commonwealth Government's Children's Services program. This funding is administered by the Department of Education, Employment and Workplace Relations (DEEWR).

Funding is linked to the number of Commonwealth approved Effective Full Time (EFT) places within a Scheme. Network Support is paid per occupied EFT places, or at a flat rate, if EFTs are below 50.

PROCEDURE

1. A Utilisation Report is required, quarterly, to provide the basis for determining each Scheme's Sustainability Assistance grant for the coming year.
2. An Operational Profile must be submitted to Department of Education, Employment and Workplace Relations (DEEWR), quarterly or as requested. The Operational Profile with supporting documentation must be available to DEEWR on request.